

Parent/Guardian Information: Course Request Process



PARENTS AND GUARDIANS OF
NEXT YEAR'S
GRADE 12 STUDENTS

SENT VIA EMAIL AND POSTED ONLINE:
MARCH 30, 2022

Parent Information Meeting



- Graduation Requirements (English and Immersion)
- Course Request Handbook and Course Request Sheets
- Skilled Trades
- Other Frequently Asked Questions

Graduation Requirements



2022-2023

Semestered/Unsemestered Courses



- High school students take 4 semestered courses starting in September, write final exams in January, then begin 4 new courses in February which finish in June.
- CBH students will take 8 courses each year, for a potential total of 24 credits in 3 years.

Credits



- Students require a total of 18 credits to graduate
- They must include the 13 compulsory credits
- No more than 7 grade 10 credits can count toward this 18
- At least 5 credits of the 18 must be at the grade 12 level

(All this information is in the Course Request Handbook available at cbheca.srce.ca)

Compulsory Credits



- 3 English (One at each grade level – 10, 11, 12)
- 6 in Math/Science/Technology
 - Of these, 2 must be science credits
 - 3 must be math credits
 - Remaining credit can be a math, science, or technology credit.
- 1 Global Studies
- 1 Canadian Studies
- 1 Physical Education
- 1 Fine Arts

English



- The “difficult” decision about which stream – Academic or Communications – are made at the end of grade 10.
- Moving into grade 12, students usually remain in the same English stream moving toward graduation.

Math



- Similarly, decisions about Math are usually made when students pick among Academic, At Work, or Essentials going into Grade 10.
- Moving into grade 12, students usually remain in the same stream moving toward graduation.

Science



- 2 Sciences required for graduation, one must be Science 10 or Sciences 10
- Other English science courses include
 - Biology 11 and 12
 - Chemistry 11 and 12
 - Physics 11 and 12 (Physics 12 is offered through NSVS only)
 - Oceans 11

1 Others



- Students may require another: Math/Science/Technology
- Technologies may include:
 - Skilled Trades 10
 - Construction Trades 11 11 (must have completed Skilled Trades 10 first)
 - Business Technology 11
 - Construction Technology

Global Studies



- Global Geography 12 is taken in grade 12
- This coming year's Immersion students have already completed Geographie Planetaire 12

Physical Education



- By now, students should make sure they have at least one PE credit.
- It can be from any of these options:
 - PE 10
 - PE 11
 - PE 12
 - Mode de Vie Actif 11
 - Fitness Leadership 11 (NSVS)

French Immersion



- Students must take 9 courses in French
- Year 1
 - Français 10; Sciences 10; Arts Dramatiques 10; Histoire du Canada 11; Mode de Vie Actif 11
- Years 2 and 3
 - Français 11 and 12; Géographie Planétaire 12
 - One or more of the following:
 - ✦ Océans 11 (NSVS)
 - ✦ Introduction à la Littérature 12 (NSVS)
 - ✦ Education Cooperative 12

Early Graduation and Course Offerings/Credits



- We cannot guarantee that completing grade 12 at the end of the 1st semester will work out. The schedule may not allow all students to have this option.
- We're concerned that students will skip taking courses they don't need NOW, but might need down the line for different programs.
- Leaving school early to work leaves seven months gap before post-secondary education
- Can have an impact on Student Loans: There is an assumption that students are saving up for school.

Course Request Process



**HOW AND WHY SCHOOLS ASK FOR STUDENT
INPUT**

Course Request Process



- **Tuesday, March 29**

- Parent/Guardian Information posted online

- **Wednesday, April 30**

- Students get Course Request sheets/Presentations

- **Friday, April 1**

- Deadline for Course Request Sheets to be passed in. Individual student meetings to take place in the following days with Guidance and/or Administration

Then what...



- **The information from Course Request Sheets determines number of sections and courses to be offered next year**
- **Timetable is generated and student requests are added to the timetable by the computer**
- **It is KEY to remember that students will not necessarily get the courses they request!**

Skilled Trades



- **This is NOT a program; rather it is a suite of courses**
- Any student can take Skilled Trades 10
- Once they have taken that course they can take:
 - **Construction Trades 11**

Other Frequently Asked Questions



What are NSVS courses?



- These are offered online by the Nova Scotia Virtual School System
- Students log on during the day to take a course that otherwise wouldn't be available in smaller schools
- Rules of the road:
 - You cannot take a course online if it is available in the school and fits your schedule
- Mimics the university experience and so it has its advantages over and above increased course offerings

Now what...



**YOUR CHILD WILL GET COURSE REQUEST
SHEETS TO BRING HOME AND COMPLETE
WITH YOU**

Course Request Sheets



- Course Requests Sheets are specific to each grade by Immersion and English Stream

CAPE BRETON HIGHLANDS EDUCATION CENTRE/ACADEMY COURSE REQUEST SHEET GRADE 11 STUDENTS GOING INTO GRADE 12 (ENGLISH) IN SEPTEMBER OF 2022

FULL NAME: _____

This form helps school staff determine student numbers for courses. Final timetables are based on the number of students who request courses, and how they fit in the final schedule.

Grade 12 students must also take one Global Studies course to graduate. The following course is required for graduation:

Subject	Courses	Request
GLOBAL STUDIES	Global Geography 12	<input checked="" type="checkbox"/>

Grade 12 students must take one English course. Students should take the same level of English in Grade 12 (e.g., Academic or Communications) that they took in Grade 11. Please pick one of the following:

Subject	Courses	Request
ENGLISH (Pick One)	English 12 Academic	<input type="checkbox"/>
	English 12 Communications	<input type="checkbox"/>

Students will likely continue in the same stream of Mathematics they are taking in Grade 11. Please pick from the following:

Subject	Courses	Request
MATH	Pre-Calculus 12 (must have taken Pre-Calculus 11)	<input type="checkbox"/>
	Calculus 12 (after they have taken Pre-Calculus 12; Online Only)	<input type="checkbox"/>
	Math 12 Academic	<input type="checkbox"/>
	Math at Work 12	<input type="checkbox"/>
	Math Essentials 12	<input type="checkbox"/>

Students require two Science courses to graduate. If you already have two, you do NOT require any more, but we strongly recommend students take at least one Science course each year. IF YOU DON'T SELECT A SCIENCE COURSE IN GRADE 12 YOU MUST ENSURE YOU HAVE TAKEN OR TAKE THIS YEAR ONE TECHNOLOGY COURSE (IN BOLDED PRINT IN ELECTIVE SECTION).

Subject	Courses	Request
SCIENCE	Biology 12	<input type="checkbox"/>
	Chemistry 12	<input type="checkbox"/>
	Food Science 12	<input type="checkbox"/>
	Physics 12 (online only)	<input type="checkbox"/>

Students take a total of 8 credits in Grade 12. Count the number of check marks you have above. Select enough elective courses below to get to EIGHT.

Subject	Courses	Request	
ELECTIVES	Law 12	<input type="checkbox"/>	
	Skilled Trades 10	<input type="checkbox"/>	
	Physical Education 12	<input type="checkbox"/>	
	COOP	<input type="checkbox"/>	
	Business Technology 11	<input type="checkbox"/>	
	Construction Technology 12	<input type="checkbox"/>	
	Food Services and Hospitality 12	<input type="checkbox"/>	
	Construction Trades 11	<input type="checkbox"/>	
	(PICK and RANK as many as you need to have 8 selections on this sheet)		

****If you haven't already taken a PE/Yoga course, be sure to select one! You need one to graduate.
Please ensure you have checked 8 courses above**

CAPE BRETON HIGHLANDS EDUCATION CENTRE/ACADEMY COURSE REQUEST SHEET GRADE 11 STUDENTS GOING INTO GRADE 12 (FRENCH IMMERSION) IN SEPTEMBER OF 2022

FULL NAME: _____

This form helps school staff determine student numbers for courses. Final timetables are based on the number of students who request courses, and how they fit in the final schedule.

Grade 12 immersion students take two required Grade 12 French credits to graduate.

Subject	Courses	Request
	French Immersion 12	<input checked="" type="checkbox"/>

Each Grade 12 student must take one English course. Students should take the same level of English in Grade 12 (e.g., Academic or Communications) that they took in Grade 11. Please pick one of the following:

Subject	Courses	Request
ENGLISH (Pick One)	English 12 Academic	<input type="checkbox"/>
	English 12 Communications	<input type="checkbox"/>

Students will likely continue in the same stream of Mathematics they are taking in Grade 11. Please pick from the following:

Subject	Courses	Request
MATH	Pre-Calculus 12 (must have taken Pre-Calculus 11)	<input type="checkbox"/>
	Calculus 12 (after they have taken Pre-Calculus 12; Online Only)	<input type="checkbox"/>
	Math 12 Academic	<input type="checkbox"/>
	Math at Work 12	<input type="checkbox"/>
	Math Essentials 12	<input type="checkbox"/>

Students require two Science courses to graduate. If you already have two, you do NOT require any more, but we strongly recommend students take at least one Science course each year. IF YOU DON'T SELECT A SCIENCE COURSE IN GRADE 12 YOU MUST ENSURE YOU HAVE TAKEN OR TAKE THIS YEAR ONE TECHNOLOGY COURSE (IN CAPITAL LETTERS IN ELECTIVE SECTION).

Subject	Courses	Request
SCIENCES	Biology 12	<input type="checkbox"/>
	Chemistry 12	<input type="checkbox"/>
	Physics 12 (NSVS only)	<input type="checkbox"/>

Students take a total of 8 credits in Grade 12. Count the number of check marks you have above. Select enough elective courses below to get to 8.

Subject	Courses	Request
ELECTIVES	Physical Education 12	<input type="checkbox"/>
	Law 12	<input type="checkbox"/>
	Skilled Trades 10	<input type="checkbox"/>
	Construction Trades 11 (must have Skilled Trades 10 first)	<input type="checkbox"/>
	Education Cooperative 12	<input type="checkbox"/>
	Business Technology 11	<input type="checkbox"/>
	(PICK as many as you need to have 8 selections on this sheet)	

****If you haven't already taken a PE/Yoga course, be sure to select one! You need one to graduate.
Please ensure you have checked 8 courses above**

What about Unique Situations?



- **All rules have exceptions:**
 - Passed Oceans 11 but not Science 10
 - Conflict in schedule so that Canadian History and Physics were in the same block in grade 11
 - Student was sick and missed a credit during a semester they were out
 - Students who move between high schools in the middle of the year (e.g., Dalbrae offers English 11 in semester 2, we offer it in semester 1...students who transfer from Dalbrae to RA miss out on English 11)
- **Write those issues on the Course Request Sheet, and we'll figure something out!!!**

Course Description



- Descriptions of all courses are available on our *Course Request Handbook* on our school website: cbheca.srce.ca

Course Description Handbook CBHECA 2022-2023

The information below is intended to give students and parents a better idea of course content as they make course selection decisions for the 2022-2023 school year.



**Cape Breton Highlands
Education Centre /
Academy**

A Note about Online Courses



- Our Course Request Sheets do not include all online courses. Students going into grade 11 and 12 (and their Parents/Guardians) are welcome to review all possible course options on the Nova Scotia Virtual School website (<https://www.google.com/search?client=firefox-b-e&q=NSVS>) to see if more unique courses interest them

Reminder: students cannot take an online course if the teacher-led course is available in school and fits in their schedule.

MOST Frequently Asked Question



- What if we request the wrong classes? Is there a chance my son/daughter won't graduate and/or won't get into the program they want after high school?
 - NO! Each student meets with a representative from administration or guidance,
 - Two things are monitored: (a) Is the student on track to graduate? (b) Is the student taking what they need for courses they have expressed an interest in?
 - We always recommend students take the most challenging courses they are able to manage so they can keep as many doors opened as possible.

Questions



- After your son/daughter brings home the Course Request Sheet, you can look through it along with the *Course Request Handbook* online
- You can contact guidance or administration at any time
 - Angela MacKinnon, Principal
 - Andrew MacLean, Vice Principal
 - John MacKinnon, Guidance